

OLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, March 19, 2019, at 6:30 p.m. in the High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by John Bartimole, President, with a moment of personal reflection or a silent prayer for the families of Peter Kline (cleaner that passed away), Dee Bush whose father passed away, and Joel Whitcher whose son passed away. Michael Martello led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

PRESENT:

John Bartimole, President
Frank Steffen, Jr., Vice President
Andrew Caya
Janine Fodor
Paul Hessney
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello

ABSENT:

James Padlo (excused)

STAFF PRESENT:

Rick Moore, Superintendent of Schools
Victoria L. Zaleski-Irizarry, District Clerk
Aaron Wolfe, Director of Human Resources
Kathy Elser, Business Administrator
Cso Woodworth, Technology Administrator
Mike Martel, HS Assistant Principal
Jen Mahar, District Coordinator of State and Federal Aid Programs
Jen Kless, Director of Curriculum and Instruction
Brian Crawford, East View Principal
Lauren Stuff, Washington West Principal
Dan Brown, Teacher
Stacie Bowen, Teacher
Matt Threehouse, Guidance Counselor
Rachael Schreiber, Teacher

OTHERS:

Tom Dinki, OTH
Marc Friends
Brianna Carter-Turner
Charlotte Hardy
Summer

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Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, to approve the agenda

Agenda Approval

Ayes 8

Nays 0

Motion Carried

Public Comments Regarding Agenda Items:

Public Comments

- a. Charlotte Hardy – 129 N. 12th Street, Olean – discussed the muscular system poster on display in the OIMS gym.
- b. Dan Brown – 111 N. Clark Street, Olean – discussed the benefits of creating and implementing two elementary arts education positions in the 2019-2020 budget.

Communications, Commendations:

Commendations,
Communications

- a. Congratulations to the Girls' Basketball Team for making it to the Section 6 Class B1 finals
- b. Congratulations to the Boys' Basketball Team for making it to the Final Four
- c. DECA Competition on March 7th – congratulations to Mikailyn Gronemeier and Madelyn Hoffman who won first place in "Financial Services / Team Decision Making". They medaled for top 10 in Role play and top 10 in the overall competition. With these standings, they were able to come home with a first place finish and an invite to Internationals in Orlando. Also, congratulations to Jarrett Prizel who was inducted into the New York State DECA honor society
- d. Congratulations to Basketball Coach Anastasia on his 600 wins
- e. Congratulations to high school student Mary Ring who was selected for the National Association For Music Education's All-Eastern Honors Ensembles; she will be performing in Pittsburgh in April
- f. Congratulations to the following All-County Musicians: Junior High Band: Bryanne Cowles, Madalynn Graves, Maryam Mirza, Keanna King-Rogers, Ruth Scordo, Luke Carlson, Mason Welka. Elementary Chorus: Isobella Ard, Gavin Champlin, Alyssa Gaylor, Brandon Herbert, Levi Otero, Iraya Prosser, Izabella Rogers, Bianca Simons. Senior High Chorus: Mark Brown, Cait Butler, John Carlson, Jessica Chastain, Caleb Foster, Nathan- Michael Gabler, Graham Kinnaird, Jazlynn Knapp, Reyna Reisner, Paige Smith, Coby Spiller, Torry Stives, Grace Ventura, Lucas Wood
- g. Future Chef – thank you to Kevin Fisher, Sodexo, participating students, parents, and cafeteria staff

Discussion Items:

Discussion Items

- a. Superintendent Evaluation – to be completed by May 1st
- b. Board Self Evaluation – to be completed by May 1st

Committee Reports:

Committee Report

- a. School Health Team Committee – February 28 – given by Rick Moore
- b. Operations Committee – March 4 – given by Ira Katzenstein
- c. Technology Committee – March 7 – given by Cso Woodworth
- d. Buildings and Grounds Committee – March 12 – given by Mary Hirsch-Schena
- e. Audit and Finance Sub Committee – March 14 – given by Mike Martello
- f. Equity and Inclusion Ad Hoc Committee – March 18 – given by Paul Hessney

Superintendent's Report:

Superintendent's
Report

- a. Matt Threehouse – discussed CTE offerings to students through NY Workforce and BOCES; etc.
- b. Board of Education – nominating petitions are available in the District Clerk's office
- c. Binghamton University – students that rode the spectator bus to the Final 4 basketball game tour the university
- d. Fiddler on the Roof dinner
- e. Dr. Sanii called to thank the district for the education afforded to his children
- f. Olean Academy – more college classes are being taken by students this year
- g. Thank you to Dan Brown for going to elementary schools to teach art classes

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Moved by M. Hirsch-Schena, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. The previous meeting minutes of the regular meeting held on February 26, 2019.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Report dated February 2019, be accepted and placed on file.
- a. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for February 28, 2019 be accepted and placed on file.
- b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the February 2019 Intra-fund Transfer listing in the amount of \$107,274.28 be accepted/approved and placed on file.
- c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending February 28, 2019, be accepted and placed on file.
- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on March 19th be approved:

908003256	908002879	908003604	908003642
908003287	908003273	908003113	
<u>2019-20120</u>			
908003229	908003218	908003234	908003604
908003113			

- g. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE to CSE recommendations reviewed on March 19th be approved:

<u>2019-2020</u>			
9008003287	908003113		

- h. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed March 19th be approved:

908000870	092330000	908000757	908001692
908002356	908001520	908001709	092790000
908002648	908002318	908002452	908002896
908001425	908000810	908001154	908001914
908003290	091050004	900457562	092500003
908002125	900447086	082390006	900446861
083190000	900453168	100500004	900457516
908001605	908002489	091880004	908002548
082540000	083020004		

- i. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the attached list of Conditional and Non-Conditional Substitutes.

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- j. Upon the Recommendation of Rick Moore, Superintendent of Schools, to the attached list of technology equipment as surplus items.

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean High School's Business Education Class International-level DECA Competition Over Night Trip to Orlando, Florida, from April 27, 2019, through May 1, 2019. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be approximately \$8,000 (not to exceed) as well as two (2) substitutes. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled trip, whether the trip will occur.

DECA Over Night
Trip Approved

Ayes 8

Nays 0

Motion Carried

Moved by J. Fodor, seconded by M. Hirsch-Schena, BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to execute the corrected Amendment to Business Administrator Kathleen Elser's Employment Contract, titled in part Amendment #5 that was previously approved at the July 2, 2018 board meeting.

Corrected
Amendment #5 to
Business
Administrator's
Contract Approved

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to execute the corrected Amendment to Director of Human Resources Aaron Wolfe's Employment Contract, titled in part Amendment #1 that was previously approved at the July 2, 2018 board meeting.

Corrected
Amendment #1 to
Director of HR
Contract Approved

Ayes 8

Nays 0

Motion Carried

Moved by J. Fodor, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, RESOLVED THAT, pursuant to Education Law §2507, Amendment #2 to the Contract of Employment for the Director of Human Resources Aaron Wolfe annexed hereto be approved and the Superintendent of Schools be authorized and directed to execute same on behalf of the District.

Amendment #2 to
Director of HR
Contract Approved

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, RESOLVED THAT, pursuant to Education Law §2507, the amended Contract of Employment for the Business Administrator Kathleen Elser annexed hereto be approved and the Superintendent of Schools be authorized and directed to execute same on behalf of the District.

Amended Contract
of Employment of
Business
Administrator
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Cooperative
Purchasing
Resolution Adopted

**COOPERATIVE PURCHASING ANNUAL RESOLUTION
OF THE BOARD OF EDUCATION**

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for various supplies, commodities, and/or services in the 2019-2020 fiscal year, and

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WHEREAS, the Olean City School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, the Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Olean City School District Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Olean City School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, that the Olean City School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, that the Olean City School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

Ayes 8

Nays 0

Motion Carried

Motion by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to award the bid for the high school gym floor and auditorium stage reconditioning to Allcourt Floor Restoration, Inc. in the amount of \$57,500.

Award of Bid to
AllCourt Floor
Restoration, Inc.
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Susan Black, Kristiana Pavone, and Paul Ksionzyk as school volunteers for the 2018-2019 school year.

School Volunteers
Approved

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to abolish one (1) 10-month, 5.75 hours per day Food Service Helper position for the 2018-2019 school year.

Abolishment of 10-
mo Food Service
Helper Position

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to create one (1) 10 month, 5.75 hours per day, Keyboard Specialist position for the 2018-2019 school year.

Creation of 10-mo
Keyboard Specialist
Position

Ayes 8

Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Teachers' Association regarding Basketball Assistant Coach.

OTA MOA
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Memorandum of Understanding between the Olean City School District and the YMCA to provide an after school program for the period of March 1, 2019, through June 30, 2019, not to exceed \$6,048.

YMCA MOU
Approved

Ayes 8

Nays 0

Motion Carried

Moved by M. Martello, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Agreement between the Olean City School District and VIA Evaluation to provide evaluator services for the district's Learning Technology grant.

VIA Evaluation
Agreement
Approved

<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
\$4,600	\$5,000	\$5,000

Ayes 8

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Olean High School Music Department's Over Night Field Trip to Pittsburgh, PA from April 4, 2019, through April 7, 2019. Approval is granted with the understanding that all school rules and regulations will be followed. The cost to the school district will be approximately \$600 (not to exceed), as well as a school van, gas card, and one (1) substitute. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled trip, whether the trip will occur.

Music Department's
Over Night Trip
Approved

Ayes 8

Nays 0

Motion Carried

Moved by J. Fodor, seconded by A. Caya, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Victoria Certo as a non-conditional temporary Program Specialist, for the period of March 12, 2019 through June 30, 2019, at an hourly rate of \$30 per hour, not to exceed 270 hours.

Victoria Certo
Appointed
Temporary Program
Specialist

Ayes 8

Nays 0

Motion Carried

Moved by I. Katzenstein, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Sean Finch as the Varsity Assistant Basketball Coach for the 2018-2019 school year at an annual stipend of \$2,355.

Sean Finch
Appointed Varsity
Basketball Assistant
Coach

Ayes 8

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Marc Friends as a provisional full-time 12-month non-conditional Managerial/ Confidential Technology Coordinator, 8 hours per day, annual salary of \$80,000 (pro-rated) effective April 2, 2019.

Marc Friends
Appointed
Provisional
Technology
Coordinator

Ayes 8

Nays 0

Motion Carried

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Informational Items:

- a. BOCES Budget Adjustments
- b. Operations Committee Meeting - Monday, April 1 at 4:00 pm
- c. Safety Committee Meeting – Wednesday, April 3 at 3:30 pm
- d. Buildings and Grounds Committee Meeting - Tuesday, April 9 at 4:30 pm
- e. Audit and Finance Sub Committee Meeting – Thursday, April 11 at noon
- f. Board Retreat – Professional Development (Leader In Me) – Tuesday, April 16 at 5:00 pm
- g. Board Meeting – Tuesday, April 16 at 6:30 pm

Informational Items

Moved by M. Hirsch-Schena, seconded by A. Caya, to adjourn the meeting at 7:40 p.m.

Adjournment

Ayes 8

Nays 0

Motion Carried

Victoria L. Zaleski-Irizarry

District Clerk

Dated: March 21, 2019

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	COSTELLO, SARAH	ASSOCIATES	YES
SUBSTITUTE TEACHER	DYAL, ROZETTA	ASSOCIATES	YES
SUBSTITUTE TEACHER	ENSELL, DYLAN	ASSOCIATES	YES
SUBSTITUTE TEACHER	LABOMBARD, ASHLEY	BACHELOR'S	YES
SUBSTITUTE TEACHER	MCCARTHY, MARY	BACHELOR'S	NO
SUBSTITUTE TEACHER	SCHUMMER, LINDA	MASTERS	YES
SUBSTITUTE TEACHER	VIGLIOTTI, NICOLE	ASSOCIATES	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	COSTELLO, SARAH	N/A	YES
SUBSTITUTE TEACHER AIDE	ENSELL, DYLAN	N/A	YES
SUBSTITUTE TEACHER AIDE	LABOMBARD, ASHLEY	N/A	YES

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SUBSTITUTE TEACHER AIDE	MCCARTHY, MARY	N/A	NO
SUBSTITUTE TEACHER AIDE	SCHUMMER, LINDA	N/A	YES
SUBSTITUTE TEACHER AIDE	VIGLIOTTI, NICOLE	N/A	YES

SUBSTITUTE NURSE

SUBSTITUTE NURSE	SCHUMMER, LINDA	N/A	YES
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